SUPERVISOR'S MINUTE BOOK 2019

June 25, 2019

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Todd Nelsen. Present: Rick Thompson and Gary VanAernam. Others present were Joni Hansen, Becky Marten, Todd Johnson, Melissa Thygesen, Duane Deist, Miranda Bills, Mitch Rydl, Michael Abildtrup, Deb Campbell and Laura Bacon.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor. No Custodian update. Motion-Thompson Second-VanAernam to approve minutes of the June 18, 2019 meeting. Vote-all in favor.

Board of Supervisor update - DCAT, Partnership for Children, Public Health-approved addendum and Hopes update, SWI Juvenile Emergency Services-repairs needed to building in Council Bluffs.

Nelsen stated that the Sheriff had contacted the County Attorney and Renee VonBokern. Motion-Thompson Second-Nelsen to approve compensation of \$5,000.00 per year to Tyler Thygesen for services as Interim EMA Director. Vote-all in favor. The Board will take action regarding Tiffany Henkle's assistance at next week's meeting after getting more information.

The Board contacted Faith Anthony regarding an open records request they had received. Motion-VanAernam Second-Thompson to accept the resignation letter of Megan Dentlinger as Dispatcher/Jailer. Vote-all in favor.

Todd Johnson and Melissa Thygesen addressed the Board regarding Dispatcher/Jailer scheduling for the weekends. Johnson stated that he had talked to Renee VonBokern. Motion-Thompson Second-VanAernam to approve a Union Letter of Understanding regarding Dispatcher scheduling. Vote-all in favor. Motion-VanAernam Second-Thompson to approve Resolution 2019-26 as follows. Vote-all in favor.

Resolution 2019-26

Be it hereby resolved by the Audubon County Board of Supervisors, all as-needed Deputy Sheriff's be paid \$21/hour, effective July 1st, 2019. The as-needed Deputy Sheriff position will follow the union contract.

Dated at Audubon this 25th day of June, 2019, with the vote thereon being as follows:

Ayes: Nelsen, VanAernam, Thompson

Nays: None

/s/ Todd M. Nelsen, Audubon County Board of Supervisors Attest:/s/ Joni Hansen, Deputy Auditor

The Board acknowledged that the Auditor had recoded the secondary road vacation notices back to the Supervisors Department per discussion she had with Nelsen. Motion-VanAernam Second-Thompson to approve the recoding of Road Vacation Notice to the Supervisor Department. Vote-all in favor. Motion-Thompson Second-Nelsen to approve a journal entry to recode the Board's Counsel/shelter care invoices. Vote-all in favor.

Miranda Bills met with the Board regarding her Deputy's wage for July 1. Motion-Thompson Second-VanAernam to approve Resolution 2019-27 as follows. Vote-all in favor.

RESOLUTION 2019-27

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, Deputy Recorder Carolyn Bruun's hourly rate will be \$17.66 per hour effective July 1, 2019.

Dated this 25th day of June, 2019.

/s/ Todd M. Nelsen, Audubon County Board of Supervisors Attest:/s/ Joni Hansen, Deputy Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2019-28 as follows. Vote-all in favor. **RESOLUTION 2019-28**

WHEREAS, there were warrants having been issued and are outstanding for more than one year, the

Auditor therefore is directed to cancel the following warrant pursuant to §331.554(7) of the Code of Iowa:

Check#	Date Issued	Amount	Issued To
519417	06/13/2017	17.00	Sheila Subbert
519754	08/01/2017	10.00	Hunter Voigts
520172	10/03/2017	6.25	Sam Wendl
521268	04/03/2018	30.00	Jay Nelson

WHEREAS, also pursuant to §331.554(7) of the Code of Iowa, a person may file a claim with the Auditor for the amount of the canceled warrant within five years of the date of cancellation.

AND WHEREAS, upon showing proper proof that the claim is true and unpaid, the Auditor shall issue a warrant drawn upon the fund from which the original warrant was drawn.

BE IT THEREFORE, RESOLVED, by the Audubon County Board of Supervisors that pursuant to §331.554(7) of the Code of Iowa, the above warrant be canceled by the Auditor and that Auditor/Treasurer correct records accordingly effective June 25, 2019.

Dated at Audubon this 25th day of June, 2019.

/s/ Todd M. Nelsen, Chairperson

Audubon County Board of Supervisors

ATTEST: <u>/s/ Joni Hansen, Deputy</u>
Audubon County Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2019-29 as follows. Vote-all in favor.

APPROPRIATIONS RESOLUTION 2019-29

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2019, in accordance with 331.434 (6), Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa as follows:

SECTION 1. The amounts ite	mized to the de	partments or offices are liste	ed as follows:
Board of Supervisors (1)	\$172,678	Auditor(2)	
Treasurer (3)	\$224,684	Attorney(4)	
Sheriff (5)	. \$1,256,024	Recorder(7)	
Engineer (20)	. \$4,119,810	Veterans Affairs(21)	
Conservation Board(22)	\$412,295	Public Health Board(23)	\$522,699
Weed Commission/Roadside(2	24) \$221,590	Social Services(25)	\$12,400
Sanitarian (27)	\$27,900	Juvenile Justice (30)	
Misc. Court (31)		General Services (51)	\$336,166
Data Processing(52)	\$209,600	Mental Health(60)	
Non-Departmental (99)	\$2,134,004	,	,

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state laws, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations, effective July 1, 2019.

SECTION 3. In accordance with 331.437, Code of lowa, no department or office shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If, at any time, during the 2019-2020 budget year the Auditor shall ascertain that the department will be over that said department's total appropriation, she shall immediately inform the Board and recommend appropriate corrective action.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which accounts shall indicate the amount of the appropriation, the amounts charge thereto, and the unencumbered balance. The Auditor shall report the monthly status of such accounts to the applicable departments and offices during the 2019-2020 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2019.

Passed this 25th day of June, 2019, with the vote thereon being as follows:

AYES: Nelsen, VanAernam, Thompson

NAYS: None

Attest: /s/ Joni Hansen, Deputy

/s/ Todd M. Nelsen

Audubon County Auditor

Chairperson, Audubon County Board of Supervisors

The Board placed a call to Justin Yarosevich of Simmering Cory & Iowa Codification regarding the codification of the County Ordinances. Justin was not in and will wait for him to return their call.

Mitch Rydl gave the Secondary Road update. Discussion was held regarding the roads and where his crews are hauling rock, FEMA work, Viola 3 bridge update, patching on N36, State Auditor coming next week, 120th St. bridge, Greeley 15 and 17 bridge replacements, NextEra repair work and how the cheapest way to get the trucks here that they purchased. Wendl is looking into the best way to get them here. Mike Abildtrup inquired as to whose responsibility is was to cut the trees in the ditch along the road. He said if the county didn't get to them he and his brother would try.

The Board reviewed the audit draft and instructed the Clerk to post an agenda for Wednesday, June 26 for a special meeting work session.

VanAernam updated the Board on a Fairboard meeting he had attended. The Board discussed with Deb Campbell as to whether there was a formal agreement between the Treasurer and the Fairboard regarding the use of the parking lot at the fairgrounds for CDL testing. Campbell stated that she was unaware of any written agreement but that she has purchased rock in the past. The Board asked her to

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draft an agreement. The Board also questioned the use of the lot by the CDL trainer out of Carroll. Campbell stated that he brings business to Audubon County.

Motion-Thompson Second-VanAernam to adjourn the meeting at 12:26 p.m. Vote-all in favor.

Chairman, Audubon Co. Board of Supervisors

Attest Journal Auditor